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 **August 21, 2013 Meeting Minutes**

1. Welcoming – Meeting called to order by Bryan Harris at 19:15 hrs.
2. Pledge of Allegiance
3. Invocation – Doug Clough
4. Roll Call
5. Fire Chief Welcoming – Bill Bivens, Atascocita VFD
6. Recognition of Guests
7. Past Presidents – Montgomery, Ickes, Wade, Anders, Clough
8. Good Will Ambassador – Michael Godfrey
9. Other Guests – Stuart Norman
10. Presentations
11. Membership received a presentation from Chief Bob Royall, Harris County Haz-Mat.
12. General Business
13. Appoint Election Committee for the November Board Election – The positions of “President” and “At-Large” are due for election. Jerry Ickes, Bill Anders and Doug Clough were appointed to the Election Committee.
14. Presentation of Reports
15. Approval of July Minutes – A **Motion** was made by David Wade and 2nd by Brian Mulligan to accept the July minutes as presented, carried all in favor.
16. Approval of the Financial Report – A **Motion** was made by Doug Clough and 2nd by Jerry Ickes to approve the July financial report, carried all in favor.
17. Report from Area Leadership Groups
	1. Northwest Emergency Services Leadership Coalition – No meeting.
	2. Northeast Chiefs – General discussion.
	3. Bay Area Chiefs – General discussion.
18. Training

1. See HCFFA website for additional training opportunities.

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1. State TDEM Update – Jenniffier Shields-Hawes
2. 300 and 400 training is still available as well as NIMS classes.
3. Visit preparingtexas.org for upcoming training and certification courses.
4. HCFMO – “Burning Matters” – Jerry Ickes
5. Contact Jerry Ickes if your department wants to use the fire field.
6. Two fire investigator positions and one fire inspector position added.
7. Flash-Over chamber almost complete.
8. Con-Ex prop to be done later this year.
9. SFFMA Update – David Wade
10. Two committees have been chartered, Health & Safety and Combination Department.
11. The new building should be open and functional by November/December 2013.

 X. Good of the Order

1. **HCFFA Field Day dates are March 28-30, 2014**

XI. Adjournment

A **Motion** was made by David Wade and 2nd by Mark Zentner to adjourn at 20:35. The **Motion** carried all in favor.

**Future Meetings:**

**November 20, 2013 – Cloverleaf VFD at the Grayson Center**