CAREER OPPOUTUNITY

West I-10 Fire Department

Location: Katy, Texas

**Job Title: District Fire Chief (Shift Commander)**

The West I-10 Fire Department is seeking a qualified individual for the position of District Fire Chief. Persons applying for this position shall have prior working experience with combination fire department/EMS agencies, be a dynamic, energetic and progressive thinking member of the Fire Service.

The West I-10 Fire Department is a non-profit, combination Fire and Emergency Medical Services, providing services to residents of Harris County Emergency Services District (ESD) #48. The service area is 45 square miles on the west side of Harris County, situated between the Cities of Houston and Katy, Texas. The population served by the West I-10 Fire Department is approximately 125,000 persons. In 2013, the department responded to over 6,000 Fire and EMS incidents.

**Responsibilities:**

The District Fire Chiefs will be assigned to work a 24 hour shift (56 hour work week), and shall be responsible for the following: 1) supervising part-time and volunteer firefighters; 2) scheduling both part-time and volunteer firefighters to work day and evening shifts; 3) responding to and assuming command at Fire and Emergency Medical Incidents, 4) coordinating training with the Captain of Training; 5) overseeing and facilitating personnel performance evaluations of fire department members, and 6) assisting with preparation of the Department’s annual budget.

**Qualifications:**

Candidates seeking the position of District Chief shall possess the following minimum qualifications:

Texas Commission on Fire Protection (TCFP) Fire Officer I and II certification.

Texas Commission on Fire Protection (TCFP) Driver Operator Pumper certification.

Texas Commission on Fire Protection (TCFP) Intermediate Firefighter certification.

Texas Commission on Fire Protection (TCFP) Fire Instructor I certification.

Associate Degree in Fire Science or comparable degree.

NIMS - ICS 100, 200, 300, 400, 700, 800 and Command & General Staff.

Texas EMT-Basic license; paramedic preferred

Eight years in the Fire Service with two years in a supervisory position (Captain rank or higher)

Experience working with a combination fire department is preferred

Possess and maintain a valid Class B Texas Driver’s License.

Excellent verbal and written communication skills

Pass a medical exam and psychological exam.

High School Diploma

**Compensation:**

Starting Salary is $70,000.00 (Career/exempt employee)

Work Week 56 hours

Paid Time Off – Includes Vacation Days, Sick Leave Days

Funeral Leave

Holiday Pay

Vacation Leave – 2 weeks after first year; Increase with time on the job.

Health Insurance – (Blue Cross & Blue Shield) paid100% for the employee, 50% for spouse and family members

Dental Insurance – paid 100% for the employee; 50% for spouse and family members

Eye Care

401K Retirement – up to 5% matching

Optional – Flexible Spending Account (Up to $2,400.00/year)

AFLAC – voluntary choice to participate

Educational reimbursement

Uniforms and protective clothing provided

Residency – Fifteen (15) miles radius the of West I-10 Fire Department Administration Building

Hiring is subject to approval of the West I-10 Fire Department Executive Board.

Application packets can be requested by emailing Chief Hevey at jhevey@westi-10fd.org or call 281-675-3601 (Fire Chief) or 3639 (office manager “Jenny”).

Applicants shall complete and submit a department application, resume’, letter of interest along with their qualifications by first class mail, facsimile or email no later than 5pm on November 14, 2014 to:

West I-10 Fire Department

Attn: Fire Chief Jeffrey S. Hevey

21388 Provincial Blvd

Katy, Texas 77450

281-675-3601 phone

281-675-3610 fax

jhevey@westi-10fd.org email

**WEST I-10 FIRE DEPARTMENT IS AN EQUAL OPPORTUNITY EMPLOYER**