

February 23, 2017

Harris County Emergency Services District No. 48 Fire/EMS/Rescue

Location: Katy, Texas

Career Opportunity: Fire Captain (Full-Time) HCESD No. 48 Fire/EMS/Rescue

Harris County Emergency Services District No.48 Fire/EMS/Rescue (“HCESD No.48” or “District”) is seeking an individual to serve in the position of Full-Time Fire Captain.

HCESD No. 48 is a combination Fire and Emergency Medical Services (“EMS”) District, providing service to residents of HCESD No. 48 and Fort Bend ESD No.1. The service area is forty-five (45) square miles, located on the west side of Harris County, between the cities of Houston and Katy, Texas. The population served is approximately 130,000 persons. In 2016, HCESD No. 48 responded to over 7,000 Fire and EMS related incidents.

The Fire Captain shall serve at the discretion of the Chief and the Board of HCESD No. 48 Commissioners.

**Primary Responsibilities:**

The primary duty is to supervise members of a suppression company (“Truck Company”). Those members who are assigned to the Truck Company may be paid (full-time or part-time) or volunteer. Other duties for the Captain are to ensure the readiness of all Company members; ensure daily training has been performed; respond to suppression and emergency medical incidents; establish initial command at suppression; emergency medical, motor vehicle incident or other rescue incidents; maintenance of discipline for the Company members; review and implement District Policies and Standard Operating Guidelines; and perform Pre-Incident Occupancy Surveys and Home Safety Surveys.

Secondary duty is to fill the position of acting Battalion Chief when that Officer is on vacation or sick leave.

**Requirements:**

1. Should possess an Associate Degree in Fire Science; Bachelor’s Degree preferred.
2. Shall possess and maintain a valid Class B or greater Texas Driver’s License.
3. Shall possess a Texas Commission on Fire Protection (“TCFP”) Fire Officer II certification.
4. Shall possess and maintain a TCFP Fire Instructor I certification.
5. Shall possess and maintain a TCFP Advanced Firefighter Certification.
6. Shall possess and maintain a current certification as an Emergency Medical Technician-Basic (“EMT-B”) by the Texas Department of State Health Services (“TDSHS”).
7. Shall possess and maintain a TCFP Driver/Operator Engine Certification (Aerial preferred).
8. Ability to follow verbal and written instructions.
9. Ability to communicate affectively orally and in writing.

10. Ability to establish and maintain an effective working relationship with employees, Members, other agencies, and the general public.
11. Serves at the discretion of and works under the general supervision of the Battalion Chief.
12. Shall pass a District provided Physical Ability Test ("PAT").
13. Shall pass a District provided medical exam and drug/alcohol testing.
14. Shall pass a District provided psychological exam.
15. Shall be a non-smoker, non-tobacco user, non-vapor smoking user.

**Benefits:**

1. Starting Pay: \$65,000.00 per year.
2. Non-exempt position under the Fair Labor Standards Act ("FLSA").
3. Work Schedule: fifty-three (53) hour work week; working twenty-four (24) hour shifts.
4. Health Insurance: 100% Employee; 50% immediate family.
5. Vision Insurance: 100% Employee; 50% immediate family.
6. Dental Insurance: 100% Employee; 50% immediate family.
7. Pension: Texas Counties, District Retirement System (mandatory).
8. Flexible Spending Account ("FSA") optional.
9. Short-Term Disability Insurance available.
10. Long-Term Disability Insurance available.
11. Life Insurance for full-time Employees.
12. Workers Compensation Insurance provided by HCESD No. 48.
13. Uniforms may be provided by HCESD No. 48.
14. Protective clothing may be provided by HCESD No. 48.

**Applications:**

Hiring is subject to the approval of the Chief of the District and the HCESD No. 48 Board of Commissioners. This is an "at will" employment position, which may be ended by the employee or employer at any time, for any or no reason, with or without notice, except as prohibited by law.

Application packets shall be complete when submitted to the District. An incomplete application may be discarded. Along with the completed application, please submit a resume' and other qualifying certifications that note your education and experience. Submit all materials by first class mail, email or fax no later than 5:00 pm, Friday, March 24, 2017.

Application packets may be requested by calling the District Office Manager, Walla Mourad, at 281-599-8888; email the District at [walla.mourad@hcesd48.org](mailto:walla.mourad@hcesd48.org), or stop at the Administration Building located at 21201 Morton Road, Katy Texas 77449.

Questions may be directed to Chief Jeffrey S. Hevey.

Chief Jeffrey S. Hevey  
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21201 Morton Road  
Katy, Texas 77449  
281-599-8888  
[Jeff.hevey@hcesd48.org](mailto:Jeff.hevey@hcesd48.org)

**Harris County Emergency Services District #48 is an Equal Opportunity Employer.**