



Harris County Fire Fighters Association

**PO Box 3485
Humble, TX 77347**

July 5, 2017

To all membership,

Harris County Firefighters Association is creating an honor guard team. Honor guard duties include but not limited to funerals levels I / II / III, assisting other Fire Departments, Law Enforcement, EMS organizations throughout Harris County. If warranted, this can be extended to other counties as well. In addition, fire station dedications / openings, retirements, fire graduations, and some civic events are possible details for this group.

Firefighters from Harris County who are interested must provide the following to hcffa2017@gmail.com :

- Letter of recommendation from your Fire Chief
- Letter from applicant as to why you would make good a team member

The ideal candidate

- must be a member of a Harris County FD in good standing
- cannot be in their probationary phase upon applying
- must be dedicated to train, have an attention to detail, such as uniform prep, etc.
- must be willing to sign and commit, to (2) years of service minimum to the Honor Guard unit. (Successful candidates will have their uniform tailored to them, so this is the minimum time served, emergencies, injuries, etc. do not count against you.)
- should be physically fit, be able if required to lift, load and carry a loaded training casket. If selected we can help with training to build strength if warranted
- should be aware of what we do, some details can be a highly emotional and stressful event, especially LODD Funerals
- agree to make 75% of assigned details or assigned training
- must be of good moral standing both on duty and off duty. Remember what you do and who you are representing



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- must understand there is no rank in Honor Guard, but lack of respect, late shows or no shows are grounds for removal from details. If warranted and issues continue, dismissal from the unit could happen. This would be an extreme violation.
- should realize this will be a highly visible organization, so attention to training, uniform detail, etc. is paramount

Candidates selected to move forward in the process

- will be given a general knowledge test. This is not a pass / no pass test
- Applicants are interviewed by the HCFFA Honor Guard Commander

Chosen Candidates

- Will be fitted for uniforms
- shall be trained in all assigned positions. For example; a guard, flag bearer, flag presenter, or give the Bell Speech as time allows.

Final approval of the detail shall remain with the Honor Guard Commander, and scheduled accordingly. Applicants not selected for the first cut will remain on file for future selection to replace or serve in a regular member's absence, injury, etc. Please email any questions to hcffa2017@gmail.com. Deadline to receive letters of interest is July 19, 2017.

Respectfully,

A handwritten signature in black ink, appearing to read 'Michael D. Mulligan', with a stylized flourish at the end.

Michael D. Mulligan
Executive Board President
Harris County Firefighters Association
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